**Celebrating the Sacrament of Matrimony at Roncalli Newman Catholic Church**

1. Please consult with a priest about whether or not you will be having a ceremony with or without Eucharist.

2. Wedding dates are scheduled on a “first-come” basis, one wedding per weekend. There will be no weddings scheduled during the liturgical seasons of Advent and Lent, or the last Saturday of June (priestly ordinations are scheduled on that day for the Diocese of La Crosse).

3. Fees (Please write checks separately) - due in advance:

1. $75.00 non-returnable church stipend fee due at the first meeting that all couples must pay to reserve the date of the wedding. This $75.00 goes into the parish Charitable Needs Account and is used to help community members in need. This is due at the first meeting with the priest or deacon.
2. $125.00 church usage fee (parishioners) OR $250.00 church usage fee (non-parishioners)
3. $50.00 for pre-marriage retreat fee (only if attending Newman’s pre-marriage retreat)

4. Fees - to be paid on the wedding date:

1. Stipend to priest or deacon for his services of preparing the couple, paperwork, and presiding.
2. Musicians (pianist or organist; cantors) –suggested $125 for pianist or organist; $100 for cantor
3. Altar servers (if any) –suggested $15-20

5. Please refrain from using any of the following in the church:

1. Aisle runners. They are dangerous and serve no functional purpose.
2. Men should refrain from wearing hats in the church.
3. Pets, birds and animals (this includes butterflies and doves) are not allowed to be part of the ceremony or be in church.
4. Placing flowers or any other decoration on the altar, or moving anything in church without permission.
5. Dancing or running down the aisle, or any other unconventional entrances.
6. Unity candles are discouraged but may sometimes be allowed – please consult with priest or deacon.

8. Music for a church ceremony should be sacred. (Secular music is reserved for the reception). The Wedding Music Coordinator, Mary Blaha-DeBoer (608-780- 5780 or simplymary@charter.net) will help you choose appropriate music for your wedding liturgy.

**CUT HERE AND ENCLOSE WITH CHECK OR PAYMENT (Thank you!)- - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -**

Fees enclosed:

\_\_\_ $75 check for the **Charitable Needs Account** due upon reservation of the wedding date

\_\_\_ $125 check ($250 for non-parishioners) made out to ‘Roncalli Newman Catholic Church’ due before the wedding date

By initialing below, I acknowledge that I understand and will abide with the wedding policies stated above. Failure to abide will result in cancellation of the use of the church for the wedding.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bride Initial Groom Initial

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Date