

Roncalli Newman Finance Council Minutes

Monday, May 7, 2018

PRESENT: Fr. Raj, Deacon David Allen, Greg Egan, Mark Thorn, Randy Van Rooyen, Paul Shoenfield, Mary Jo Sandheinrich, Cherie Rifenberg and Angela Czerwinski, Mike Hoffman, Jon Stutgen and Kristin and Mary Ellen

DATES FOR NEXT: Monday, July 9, 2018 at 6:30pm

- A) Review of minutes from March; motion to approve by Paul, Randy seconded & passed
- B) Buildings and Grounds updates/issues Mike Hoffman (B & G)
 - New committee headed up by
 - Future expenditures by the building and grounds committee are estimated to be \$3,000
 - Security updates
 - Panic alarms were installed by Access Security (2 portable and 1 fixed)
 - There is no procedure in case of a dangerous person coming into the church. This will be revisited.
 - Kitchen remodel committee was formed and is headed up by Mary Garves. Cherie estimates they have about \$8,100. The first report is coming this week.
 - Sound System scheduled to be installed in June by Metro Sound
 - Chapel floors to be scrubbed and recoated by 2nd week in July. Volunteers will be called on in June or July by Mark Neville, who is donating his time
 - Apartment has been cleaned, prepped and is ready. \$300-\$400 was paid out to outfit the apartment with towels, sheets, pots and pans, etc. Also, the bathroom was repainted.
- C) Guidelines for handling offering
 - Mary Jo created a policy and procedures outline. A few other issues have come up from time to time such as: unattended bags, bags not fitting in the safe, training sacristans to bring the bag to the safe if counters are not at mass, collectors may feel rushed should they later walk the money up and send an empty basket, making sure we have at least 2 counters.
 - We have about 5 teams of counters now. Mary Jo and Angela will update the procedures, email to FC and then send on by email to the counters and put a written procedure in sacristy. Training in Sept. and Jan.
- D) Department Budgets
 - Kristin's Youth Ministry Budget 2018-2019
 - Total budget requested: \$5,635. Income expected: \$3,097.
 - Current year budget: \$3,415; expected income \$1,297
 - Supports 40 middle school and 40 high school between BS and Newman and the partnership is expected to continue. Volunteers are needed. Not much will change with budget. Kristin requested \$1,500 for a conference she is passionate about and \$800 for t-shirts for this program. Knights of Columbus has gifted \$1,000/year in the past. Income from this source is not noted here as it is not guaranteed.
 - Kristin's Religious Education Budget 2018-2019
 - Total budget requested: \$3,650. Income expected: \$2,400
 - Paul asked if the registration fee (\$50/child) is reasonable? Kristin said yes, it covers what is needed.
 - Mary Ellen's Music Ministry Budget 2018-2019
 - Total budget requested: \$3785. Income expected: \$0
 - Current year budget: \$3,960; expected income \$0
 - Written budget was emailed the after the meeting. Under budget many items to date, piano tunings have gone up. New item ministry scheduler pro schedules for nearly 300 people costs about \$600 and ME will come in at or under budget. ME is thinking about retiring in a couple of years. The schedule software will greatly help not just now but also going forward.
 - Music Assistants total cost to date: \$2,050 and total budget through June is \$2,500

- Jon's Campus Ministry Budget 2018-2019
Total budget requested: \$4,349. No income expected.
Current year budget: \$4,899; expected income \$0
Approximate reach is 250 students-that is how many goodie bags were made up for those registered.
Jon has a table at freshman registration and puts out student parishioner cards for registration, facebook and our web page are ways students find Newman and Jon finds students. .
- E) Are we meeting the mission of Newman?
- Jon noted competition from FOCUS over the last 7 years and he cannot get enough students interest to go on Spring break trips and other retreats. Focus has 90+ options for spring break retreats. What is missing is students spending time here to study and hang out. One thought is the new student union is close and may be the new place to hang out and another is that the lighting may have deterred visits.
 - Greg suggested Jon share his message with pastoral council. Terry Bell leads FOCUS and a partnership should be started
- F) Review Income/Expenses
- FC requested reports at least a few days prior to meetings. Should we schedule meetings the 2nd Monday of the odd months to make reporting timing work out better? Will discuss with Father Billy Dodge.
 - Correction to line 9 Youth Ministry income 2018-2019 from Kristin's report should be \$3,097
 - Correction to line 59 Youth Ministry Program budget 2018-2019 to \$5,635
- G) New Business
- New Pastor transition
Father Manohar will be here until July 5th when Father Billy Dodge will take over
We will meet July 9th and future meetings will set with Father Billy Dodge
 - Finance Council and Parish Council
Minutes to be shared with Parish Council. Parish Council has 2 co-chairs who will receive notes
Greg mentioned Pastoral council wants to better coordinate with Finance Council. PC has put forth an invite for a meet and greet between the 2 committees on July 10th. That date may not be the best for FC members based on feedback from those present
 - Final version of the 2018-2019 budget to be addressed at next meeting

Respectfully submitted,
Angela L. Czerwinski